

# **CITY-COUNTY BOARD OF HEALTH MINUTES**

## **Monthly Board Meeting**

**June 28, 2017**

**PRESENT:** Tom Overn, Vice Chair  
Cindy Schwehr  
Mike Bishop

**ABSENT:** Sharon Buhr, Dr. James Buhr

**ALSO PRESENT:** Theresa Will, Director  
Angie Martin, Office manager

**CALL TO ORDER:** Meeting was called to order at 3:42 p.m. by Tom Overn, Vice Chair, in the CCHD conference room.

**AGENDA:** Add under New Business: 2) Mill levy request 3) Pigeon issue 4) New policies 5) Other.  
Agenda approved as amended.

**MINUTES:** Bishop made a motion to approve the May 23, 2017 monthly minutes, the June 8 and June 15, 2017 Special Board Meeting minutes. Second by Schwehr. Unanimous vote, motion carried.

**DIRECTOR'S REPORT:** Approved as printed.

**VOUCHERED EXPENSES:** Schwehr made a motion to approve June/July vouchered expenses. Second by Bishop. Unanimous vote, motion carried.

**FINANCIAL REPORT:** Reviewed. Will reported that Home Health is in the black this month. Home Health cost report will be reviewed next month. Schwehr made a motion to approve the financial report. Second by Bishop. Unanimous vote, motion carried.

**OLD BUSINESS:** CCHD facilities report – Bobby Koepplin, Maintenance; Theresa Will, Wick Construction and Red River Glazing are meeting June 29 to come up with a plan regarding window replacement. Connie Geinert will paint YPHHP office on second floor for \$900-\$1,000. Decorating by Charlie is stripping wallpaper and painting in the second floor hallway. Air conditioning pump went out and is being replaced this week. Elevator was checked and was OK. Law office is only empty space in CCHD building now. Continuing to look for possible renter.

ReGroup grant application is nearly complete. This is a peer support and recovery program out of Moorhead that wants to expand into eastern ND. Barnes and Richland counties would be first counties to receive services. CCHD has offered in-kind office space.

Will is working on a HRSA grant application for a rural opioid prevention program. Only 13 grants available nationwide. Working with regional public health units on this grant. Will be looking for letters of support. We would do some ACEs training, Mental Health First Aid, Medication Assisted Therapy, support and recovery services. Three-year grant for \$250,000/yr.

Application for STR (State Targeted Response) grant from state for opioid crisis intervention is also in the works. It is \$180,000/yr., and more additional years of funding possible if deliverables are met the first year.

**NEW BUSINESS:** County mill levy discussed. Mill will be \$78,519 this year. Will suggested CCHD request 5 mills again. Less than 5 mills will have a negative impact on what CCHD will be able to do. HVAC system plan is being put together by Bakkegard & Schell. Schwehr made a motion to request \$400,000 from county. Second by Bishop. Unanimous vote, motion carried. Overn signed the request.

Pigeon issue at Valley City residence discussed. EHP Marcie Bata did look at the situation. City animal ordinance doesn't address pigeons in town. It was determined that this is not a Health Board issue though CCHD will continue to monitor the situation to see that it doesn't become a health issue. Bishop will talk to Dave Anderson, City Inspector, to see if both parties can meet with city rep (possibly mayor) to come to a successful resolution of issue.

New policies: None.

**ADJOURNMENT:** With no further business before the Board, the meeting adjourned at 4:20 p.m. The next regular monthly meeting will be **Tuesday, July 25, at 3:30 p.m.** in the CCHD conference room.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Angie Martin". The signature is fluid and cursive, with a large initial "A" and "M".

Angie Martin, Acting Secretary

Dr. James Buhr, Secretary